

Polar Bioscience
NOTE TO CONTRIBUTORS

Editorial policy

Polar Bioscience is an annual publication from the National Institute of Polar Research (NIPR) and is dedicated to the dissemination of fundamental knowledge in all areas of polar biology. The journal will include three categories of articles, *original scientific papers*, *scientific notes* and *review papers*. An original scientific paper is an article dealing with major problems related to Antarctic and Arctic biology. A scientific note is a short article dealing with a significant topic, finding, and preliminary interpretation, etc. Besides papers presented at the annual NIPR Symposium on Polar Biology, articles on biology in the Polar, sub-Polar and mountainous regions are also welcome for submission to *Polar Bioscience*.

Submission of manuscript

One hardcopy and one electronic version (Rich-Text-Format, Word doc or pdf) of the manuscript prepared according to the *Technical details* (see below) should be submitted to the Editorial Board. Authors are requested to submit their manuscripts with a cover letter stating the contact address, telephone and fax numbers, and e-mail address of a corresponding author.

The manuscript should be submitted to:

The Editorial Board of *Polar Bioscience*
National Institute of Polar Research,
9-10, Kaga 1-chome, Itabashi-ku, Tokyo 173-8515, Japan
Tel: +81-3-3962-4569 Fax: +81-3-3962-5743
E-mail: biosci20@nipr.ac.jp
<http://polaris.nipr.ac.jp/~penguin/polarbiosci/>

Review process

Scientific papers are reviewed by at least two referees. Scientific notes and review papers are reviewed by at least one referee. Referees and the editors may request modification/revision of the papers, and the Editorial Committee of NIPR determines the final acceptance of a paper and in which category it to be classified.

Submission of final electronic text

Authors are requested to submit an electronic file (text file and MS Word file) and hard copy of the final version of the manuscript after the paper is accepted.

Copyright agreement

The copyright of any published articles (hereafter referred to as papers) in the journal belongs to the NIPR. Republication, translation and other uses to any extent of papers in this journal require written permission from the Library Director of the NIPR and acknowledgment of the source. In exception of the above requirement, use of several figures, tables and brief excerpts from the journal in scientific and educational publications does not require the permission from the NIPR provided that the source is acknowledged.

Proofs

One set page proofs will be sent to the corresponding author to be checked for typesetting/editing. The author is not allowed to make changes or corrections that constitute departures from the article in its accepted form. Proofs should be returned within 2 days.

Reprints

Submission and publication are free of charge. The corresponding author will receive 50 free reprints and a pdf file. Additional reprints can be ordered at the author's cost using a reprint order form.

Technical details

- (1) All manuscripts must be written in English.
- (2) All pages of the manuscripts must be typed double spaced on one side of A4 papers with wide margins, and assembled in the following order: *title, abstract, text, acknowledgment, references, appendices, tables, figure captions and figures.*
- (3) The abstract should be less than 200 words.
- (4) Five or less key words are required.
- (5) Use of the Système International d'Unités (SI) is recommended.
- (6) The title page should include the category of contribution, the title, the name(s) of author(s), their affiliations and addresses. In case the title contains more than 50 letters, a running title should also be given.

References

References should be arranged alphabetically by the last names of the authors. Each reference should be given as follows:

- Coachman, L.K. (1986): Circulation, water masses, and fluxes on the southeastern Bering Sea shelf. *Cont. Shelf Res.*, **5**, 23-108.
- Coachman, L.K. and Charnell, R.L. (1979): On lateral water mass interaction - a case study, Bristol Bay, Alaska. *J. Phys. Oceanogr.*, **9**, 278-297.
- Daly, K.L. and Macaulay, M.C. (1991): Influence of physical and biological mesoscale dynamics on the seasonal distribution and behavior of *Euphausia superba* in the Antarctic marginal ice zone. *Mar. Ecol. Prog. Ser.*, **79**, 37-66.
- Fedpseev, G.A. (1962): About status and distribution of pacific walrus. *Zool. Zh. (J. Zool.)*, **41**, 1083-1089 (in Russian).
- Hoshiai, T., Tanimura, A., Watanabe, K. and Fukuchi, M. (1991): Algae-copepod-fish link associated with Antarctic sea ice. *Marine Biology, Its Accomplishment and Future Prospect*, ed. by J. Mauchline and T. Nemoto. Tokyo, Hokusen-sha, 237-246.
- Larcher, W. (1980): *Physiological Plant Ecology*. Berlin, Springer, 303 p.

Tables/Figures

Each table should be typed by on a separate sheet of A4 paper and numbered according to its sequence in the text. All figures should be numbered consecutively and referred to in the text. Color figures can be accepted upon request but the final decision rests with the editorial board.